



2014 MASSbuys EXPO Pre-Registration Form

Save the Date: April 30th and May 1st, 2014

Don't be left on the waitlist! Reserve prime booth space for 2014!

Company Name:

Statewide Contract(s) #:

Booth Manager Name:

Email Address:

Street Address:

City:

St:

Zip:

Phone:

Please check *all* that apply:

SDO-Certified ☐

Environmentally Preferable Products (EPP) ☐

Women Owned (WBE) ☐

Small Business Purchasing Program (SBPP) ☐

Minority Owned (MBE) ☐

Disadvantage Business Enterprise (DBE) ☐

✓ **MASSbuys 2014 Booth Purchase:** Single _____ (If more than one, please specify how many) _____

✓ **Booth Specifications:** Exhibitor booths are sized 10'x10' and 10'8', which include: 8' back drape, 3' high side drapes; blue carpet; 6' draped table; two folding chairs; wastebasket; and Exhibitor ID sign. Booth Reservations include 2 Booth Staff Name Badges at no added charge. Each table top package includes: blue carpet; 6' draped table; two folding chairs; and Exhibitor ID sign.

✓ **Special Accommodations at MASSbuys 2014:** It is important to the Operational Services Division that you enjoy this event. If due to a physical challenge, you have any special needs or requirements, please let us know and we will do our best to accommodate you.

Booth Rate includes **Booth Specifications** identified above. Additional services and name badges are the responsibility of the exhibitor.

Print Name:

Signature:

Date:

You may return the form via email to: massbuysadmin@state.ma.us, or fax to: 617-727-4527, or mail to:

MASSbuys 2014, Operational Services Division, One Ashburton Place, Suite 1017, Boston, MA 02108